

# Instructions to the applicants participating in KCPCMF PG Medical Admission Centralised Final Spot Counselling scheduled to be held on 30<sup>th</sup> May 2016 (Monday)

(Notified on 27/05/2016)

1. The list of medical PG seats that remain vacant and are available to be filled up by the KCPCMF in the four member colleges through the final centralised spot counselling on 30<sup>th</sup> May 2016 (Monday), as on 27/05/2016 is given below:

## A. Post Graduate Medical Degree Courses – 3 Years

Sl. No	Name of the Course	Course Code	AMC	JMC	MMC	PMC	Total
1	MD Anaesthesiology	PGM 01	-	-	-	-	-
2	MS Anatomy	PGM 02	-	-	-	1	1
3	MD Biochemistry	PGM 04	-	-	-	-	-
4	MD Community Medicine (PSM)	PGM 06	-	-	-	-	-
5	MD Dermatology, Venereology & Leprosy	PGM 07	-	-	-	-	-
6	MD Emergency Medicine	PGM 08	-	-	-	-	-
7	MD General Medicine	PGM 11	-	-	-	-	-
8	MS General Surgery	PGM 12	-	-	-	-	-
9	MD Microbiology	PGM 18	-	-	-	-	-
10	MS Obstetrics & Gynaecology	PGM 20	-	-	-	-	-
11	MS Ophthalmology	PGM 21	-	-	-	-	-
12	MS Orthopaedics	PGM 22	-	-	-	-	-
13	MS Oto-rhino-laryngology (ENT)	PGM 23	-	-	-	-	-
14	MD Paediatrics	PGM 24	-	-	-	-	-
15	MD Pathology	PGM 25	-	-	-	-	-
16	MD Pharmacology	PGM 26	-	-	-	-	-
17	MD Physiology	PGM 28	1	-	-	-	1
18	MD Psychiatry	PGM 29	-	-	-	-	-
19	MD Radio Diagnosis	PGM 30	-	-	-	-	-
20	MD Radio Therapy	PGM 31	-	-	-	-	-
21	MD Tuberculosis & Respiratory Medicine	PGM 36	-	-	-	-	-
22	MD Transfusion Medicine	PGM 34	-	-	-	-	-
<b>TOTAL</b>			<b>1</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>2</b>

## B. Post Graduate Medical Diploma Courses – 2 Years

Sl. No	Name of the Course	Course Code	AMC	JMC	MMC	PMC	Total
1	DA Diploma in Anaesthesiology	PGM 51	-	-	-	-	-
2	DCH Diploma in Child Health	PGM 52	-	-	-	-	-
3	DDVL Diploma in Dermatology, Vene. & Leprosy	PGM 55	-	-	-	-	-
4	DGO Diploma in Obstetrics & Gynaecology	PGM 63	-	-	-	-	-
5	DO Diploma in Ophthalmology	PGM 65	-	-	-	-	-
6	DPM Diploma in Psychiatric Medicine	PGM 69	-	-	-	-	-
7	DMRD Diploma in Radio-diagnosis	PGM 72	-	-	-	-	-
<b>TOTAL</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

3. **Subsequent vacancies, if any, will be notified on the website after 5 pm, 28<sup>th</sup> May 2016 (Saturday).** The seats remaining vacant after 5 pm on 27<sup>th</sup> May 2016 in Government Quota will also be included in the seats to be filled up by the managements through the final centralised spot counselling on 30<sup>th</sup> May 2016.
4. The centralised counselling to the vacancies thus notified is scheduled on **30<sup>th</sup> May 2016 (Monday)**. The schedule of counselling will be declared closed as and when an eligible candidate, in the order of rank list, chooses to get admitted to the last vacant seat available. Thereafter, the remaining candidates with lesser merit in the rank list will not be counselled, once all the vacant seats are filled. The KCPCMF will not be responsible for any expenditure incurred by the applicant, such as travelling expenses, cancellation of DD, etc.
5. **TIME SCHEDULE OF COUNSELLING:**

<b>30<sup>th</sup> May 2016 (Monday)</b>		
<b>Session</b>	<b>Reporting Time</b>	
<b>Session 1</b>	09:30 am	KCPCMF Medical PG Rank List-1 (Kerala State PG Entrance) <b>Rank Number 01 to 150</b>
<b>Session 2</b>	10:30 am	KCPCMF Medical PG Rank List-1 (Kerala State PG Entrance) <b>Rank Number 151 to Last Rank</b>
<b>Session 3</b>	11:45 am	KCPCMF Medical PG Rank List-2 (All India-AIPGMEE) <b>Rank Number 01 to Last Rank</b>
<b>Session 4</b>	12:00 noon	<b>KCPCMF Medical PG Applicants List-3*</b> (Applicants to KCPCMF who have qualified in any other P.G. Medical Entrance Examination conducted by any State Government or University for admission session 2016)

The applicants to KCPCMF in the order of the merit of the Kerala State Entrance PGM-2016 (**Medical PG Rank List-1**) will be counselled in the first two sessions and the applicants to KCPCMF in the order of the merit of the AIPGMEE-2016 (**Medical PG Rank List-2**) will be counselled in the third session as scheduled above on **30<sup>th</sup> May 2016**.

If there are any vacant seats after the third session, a rank list of the eligible applicants to KCPCMF reporting in time for the fourth session who are qualified in the entrances of any other State Government/University for admission session 2016 (**KCPCMF Medical PG Applicants List-3**) will be prepared on the basis of the percentage marks obtained by them and published on the notice board immediately and counselling and allotment will be made on the basis of this rank list. (**Note:** \* admission of students who have qualified in any other PG Medical Entrance other than Kerala state and AIPGMEE will be subject to the final permission to be received from Admission Supervisory Committee)

The order of priority for preparation of rank list and subsequent admission among the reported candidates will be as follows:

- First Priority : Eligible candidates from any State Govt. PG Medical Entrance 2016
- Second Priority: Eligible candidates from any PG Medical Entrance 2016 held by

any Govt. Universities / Central Govt. Institutes in India.

Third Priority : Eligible candidates from any PG Medical Entrance 2016 held by any Deemed University

Fourth Priority: Eligible candidates from any PG Medical Entrance 2016 held by any Consortium of Managements

The schedule of counselling will be declared closed as and when an eligible candidate, in the order of rank list, chooses to get admitted to the last vacant seat available. Thereafter, the remaining candidates with lesser merit in the rank list will not be counselled, once all the vacant seats are filled. The KCPCMF will not be responsible for any expenditure incurred by the applicant, such as travelling expenses, cancellation of DD, etc.

6. All candidates who have attended any of the previous rounds of counselling and have received admission in a college and course of their choice and would like to continue in the presently admitted college and course need not attend this final spot counselling.
7. The candidates who have not attended the earlier rounds of counsellings also are eligible to participate in this round of counselling and choose the seats available at that stage in the order of their merit position and in accordance with the notified time schedule.
8. **Higher Option Transfer:** Any candidates who have already received an admission in the management category in any of the four member colleges, in the earlier rounds of counselling and would like to transfer to a course and college of their choice (subject to the current vacancy status at that point in the final spot counselling) can do so. The vacancies thus created at the time of allotment will be filled up then and there itself in the order of the merit position and in accordance with the notified time schedule. Mere surrender of seat will not be allowed during the final spot allotment/admission.
9. **Venue of Counselling:** The venue of centralised counselling is Jubilee Mission Medical College, Thrissur (Academic Block, Gate No.1). Thrissur is located in central Kerala; the nearest Airport is Cochin International Airport (45 Km.) and the nearest Railway Station is Thrissur Railway Station (2 Km). The candidates coming for the centralised counselling should make their own arrangements for travel, board and lodging.
10. **Only the candidates who appear in person with the following ORIGINAL DOCUMENTS / CERTIFICATES and who are willing to submit them at the time of counseling and admission will be permitted to participate in the counseling** (Kindly refer to clause 7.2 of Prospectus also).
  - 1 Any valid photo Identity (ID) proof
  - 2 Plus Two Certificate
  - 3 S.S.L.C. Certificate
  - 4 Marks Sheets of MBBS First Phase  
Marks Sheets of MBBS Second Phase  
Marks Sheets of MBBS Third Phase (PART-I)  
Marks Sheets of MBBS Third Phase (PART-II)
  - 5 Diploma Mark sheet, if any
  - 6 Additional qualification , if any
  - 7 Attempt Certificate

- 8 Internship (CRRI) completion certificate/Recognition certificate
- 9 MBBS Degree Certificate from University
- 10 M.C.I. Registration certificate
- 11 Admit card of Kerala State Post Graduate Medical Entrance Examination-2016.
- 12 Score card of Kerala State Post Graduate Medical Entrance Examination-2016.
- 13 SC/ST/OBC Certificate, if applicable
- 14 Transfer Certificate (T.C.)
- 15 Course & Conduct Certificate
- 16 Migration Certificate, if applicable
- 17 Passport size photographs (10 numbers)
- 18 Copies of the Permanent Account Number (PAN) Cards of the student and/or the Guardian remitting the fees on behalf of the student
- 19 Any other relevant documents
- 20 Two sets of attested photocopies of all above documents.

**11. The candidates who have already joined any other institution will not be permitted to participate in the FINAL SPOT COUNSELING, unless they produce all the original documents listed above (refer to clause 10 of this instruction) and are willing to submit them immediately to the allotted college following the final spot counselling.**

**12. Admission and Payment of Fees:** The applicants on allotment of seats in the centralised counselling shall immediately submit the original documents; pay the first year's fees and take admissions at the college counters set-up at the counselling venue. **No cash payments will be accepted at the time of admission. The candidates are instructed to prepare Demand Drafts of suitable denominations (Eg: 5.00 OR 2.50 Lakhs each or/and of Sixty-two Thousand and Five Hundred) in favour of KCPCMF payable at Ernakulam as per the choice of their PG specialty.** Besides the annual tuition fees, the candidates shall pay the following fees also by cheque/cash to the college selected: Admission Fee-Rs.1,500/-; Caution Deposit-Rs.10,000/-. Any other fees applicable such as University Administration/Affiliation Fees and Hostel/Mess Fees as per actual will also have to be paid to the colleges before the commencement of classes.

**13. The annual tuition fees to be paid at the time of admission is:**

Sl. No.	Course	Tuition Fees Per Annum
1	MD–Anaesthesiology, Dermatology, Emergency Medicine, General Medicine, Paediatrics, Psychiatry, Radio-diagnosis, Radiotherapy, TB & Respiratory Medicine MS–E.N.T., General Surgery, Obstetrics & Gynaecology, Ophthalmology, Orthopedics	Rs.17,50,000/-
2	MD–Biochemistry, Community Medicine, Microbiology, Pathology, Transfusion Medicine	Rs.10,00,000/-
3	MS–Anatomy, Pharmacology, Physiology	Rs.5,00,000/-
4	PG Diploma–Anaesthesiology, Dermatology, Obstetrics & Gynaecology, Ophthalmology, Pediatrics, Psychiatry, Radio-Diagnosis	Rs.13,12,500/-

14. **Cancellation of Admission and Refund of Fees:** As per the schedule fixed by the Hon'ble Supreme Court in *WP (C) No(s) 76 of 2015* dated 18/01/2016 for admissions to the Post Graduate Medical Courses for the 2016 academic session, 31<sup>st</sup> May 2016 is the last date up to which students can be admitted from the waiting list against vacancies arising due to any reason. Accordingly, all admissions will have to be closed on or before 31<sup>st</sup> May 2016. After closure of admissions, the seat, if vacated, cannot be filled up. Such seats will lie vacant for the entire duration of the course. Therefore, those who leave the course after the closure of admissions will have to pay liquidated damages equivalent of the tuition fees for the entire duration of the course.

**FURTHER, if any student intends to discontinue the studies on or before the closure of admission, it will be necessary for such student to give a notice in writing to the Principal of the college at least by 4 pm, 28<sup>th</sup> May 2016.** The notice should be received in person by the Principal or by his representative, authorized to receive such notice. If any student discontinues the studies without giving notice as stipulated above, he/she will be liable to pay liquidated damages equivalent to the tuition fee for the entire duration of the course.

Therefore, if any student discontinues the studies after 2016 May 28 (Saturday), she/he will be liable to pay liquidated damages equivalent to the tuition fee for the entire duration of the course. In such cases, all certificates including the transfer and other certificates mentioned in the preceding paragraphs will be issued only after payment of all dues, including tuition fees for the entire course. Accordingly, the candidates taking admission on the basis of the spot allotment on 30<sup>th</sup> May 2016 will be liable to pay liquidated damages, if they cancel their admission.

15. **Authorization Letter:** If any applicant is unable to appear in person for centralized counselling, for genuine reasons, a duly filled-in authorization form given as *Annexure-1* of this instruction shall be produced by the person representing the applicant at the counselling venue. The authorised representative of the applicant should also present all the certificates / documents listed above (clause 10) when appearing for the counselling.

16. **Bio-data and Preference Form:** The applicants should download and fill up bio-data form and preference form before appearing for centralized counselling (*Annexure-2 and 3*).

17. All applicants shall regularly visit the website [www.kcpcmf.in](http://www.kcpcmf.in) for updates on centralised counselling, admission procedure and schedule.

27-05-2016

Admission Coordinator

Kerala P.G. Entrance Rank: \_\_\_\_\_

KCPCMF App No.: \_\_\_\_\_

KCPCMF Rank: \_\_\_\_\_

**ANNEXURE -1**

**K.C.P.C.M.F. – MEDICAL P.G. CENTRALIZED ALLOTMENT PROCESS - 2016  
AUTHORIZATION LETTER  
Submitted by an Authorized representative**

I, \_\_\_\_\_ (*name of candidate*) son/daughter of  
Shri./Smt. \_\_\_\_\_ having Roll No. \_\_\_\_\_ in the Kerala PG Entrance 2016,  
with KCPCMF Rank \_\_\_\_\_, do hereby authorize Shri / Smt \_\_\_\_\_  
\_\_\_\_\_ (*name & address of the  
person being authorized*) to represent me to report at the KCPCMF centralised counselling venue for admission to P.G.  
Medical (Degree/Diploma) Courses, 2016. The signature of the person authorized is attested below by a Gazetted Officer.

**Signature of the Applicant:**

Affix a recent  
passport size  
photograph of the  
applicant and get it  
attested by a  
Gazetted Officer

Name of the Applicant: \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name and Designation of the Gazetted officer

Office Seal

Photograph of  
authorized  
representative  
attested by the  
applicant

Signature of the Authorised Representative:

**ATTESTED:**

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SIGNATURE OF THE APPLICANT

Applicant to sign over the photograph

**UNDERTAKING**

I, undertake that the decision taken if any, by my authorized representative at the counselling venue shall be binding on me and I shall not have any claim whatsoever, other than the decision taken by my authorized representative on my behalf.

Place :

Date :

Signature of Applicant

Kerala P.G. Entrance Rank: \_\_\_\_\_

KCPCMF App No.: \_\_\_\_\_

KCPCMF Rank: \_\_\_\_\_

## ANNEXURE -2

**K.C.P.C.M.F. – MEDICAL P.G. CENTRALIZED ALLOTMENT PROCESS - 2016**  
**BIODATA FORM OF APPLICANT (College Copy)**

1. Name of the Applicant (as in SSLC Certificate)							
2. Gender (Male / Female)							
3. Nationality							
4. Religion and Caste							
5. Category (please tick)	<b>General</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>			
6. Date of Birth	<b>Date</b>	<b>Month</b>	<b>Year</b>				
7. Name of the Parent/Guardian							
8. Relationship with Guardian							
9. Permanent Address (with State & Pin code)							
10. Address for Communication							
11. Telephone Number (Landline with STD code)							
12. Mobile Number							
13. E-mail Address							
<b>14. Details of the Qualifying Examination (MBBS):</b>							
a) Name of the Medical College							
b) Name of the University							
c) Year of passing MBBS							
d) Marks Obtained:							

Phase	Subject	Total Marks	Marks Obtained	% of Marks	No. of Chances
<b>Phase-1 I MBBS</b>	Anatomy				
	Physiology				
	Biochemistry				
<b>Phase-2 II MBBS</b>	Pharmacology				
	Pathology				
	Microbiology				
	Forensic Medicine				
<b>Phase-3 III MBBS Part – I</b>	Ophthalmology				
	Otolaryngology				
	Community Medicine				
<b>Phase-4 III MBBS Part – II</b>	General Medicine				
	General Surgery				
	Obstetrics & Gynecology				
	Paediatrics				
	<b>Total</b>				

15. **Details of the Internship (C.R.R.I.) Training:**

a) Date of Training	<b>From</b>	<b>To</b>
b) Name of the Institution		

16. Name of the State Medical Council the applicant is Registered & Registration No.

17. <b>Details of Diploma Courses, if any:</b>		
a) Name of the Medical College		
b) Name of the University		
c) Year of passing Diploma		

18. **ID Proof Number:**

19. **The Entrance Test Qualified:** Kerala State P.G. Medical Entrance 2016

Kerala PGM 2016 Roll Number	Score Obtained (Paper 1)	Score Obtained (Paper 2)	TOTAL Score Obtained	Kerala PGM 2016 Open Merit Rank	Remarks

Date : 30-05-2016

Signature of the Applicant



Kerala P.G. Entrance Rank: \_\_\_\_\_ KCPCMF App No.: \_\_\_\_\_ KCPCMF Rank: \_\_\_\_\_

Please arrange and ATTACH the following ORIGINAL documents in the order listed below:

	Description	Yes/No	Remarks
1	Photo copy of any valid photo Identity (ID) proof		
2	S.S.L.C. Certificate		
3	Plus Two Certificate		
4	MBBS First Phase – Mark Sheet		
	MBBS Second Phase – Mark Sheet		
	MBBS Third Phase (PART-I) – Mark Sheet		
	MBBS Third Phase (PART-II) – Mark Sheet		
5	Diploma Mark sheet & certificate, if any		
6	Additional qualification certificate, if any		
7	Attempt Certificate - MBBS		
8	Internship (CRR) completion certificate/Recognition certificate		
9	Degree Certificate - MBBS		
10	M.C.I. Registration certificate		
11	Admit card of Kerala State PG Medical Entrance 2016		
12	Score card of Kerala State PG Medical Entrance 2016		
13	SC/ST/OBC Certificate, if applicable		
14	Transfer Certificate (T.C.)		
15	Course & Conduct Certificate		
16	Migration Certificate, if applicable		
17	Passport size photographs (10 numbers)		
18	Copies of the PAN Cards: Guardian and/or Student		
19	Any other relevant documents:		
20	<b>TWO sets of attested photocopies</b> of all the above documents.		

Remarks:

Kerala P.G. Entrance Rank: \_\_\_\_\_

KCPCMF App No.: \_\_\_\_\_

KCPCMF Rank: \_\_\_\_\_

<b>ANNEXURE - 3</b>
<b>K.C.P.C.M.F. – MEDICAL P.G. CENTRALIZED ALLOTMENT PROCESS - 2016</b>
<b>PREFERENCE FORM</b>

KCPCMF Application No.	Name of the Applicant	KCPCMF Rank No.	KERALA State PGM Rank No.	Date of Counselling
				30-05-2016

Affix a recent passport size photograph of the applicant	<b>Address:</b> _____ _____ _____  <b>Mobile No.:</b> _____
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**NOTE:** The preference furnished will be valid only for the counseling process on 30<sup>th</sup> May 2016. Allotment will be done as per the preference. The seat preference needs to be filled only at the time of counselling. The applicant will have the right to choose any one of the available seats at the time of counselling and the same will be allotted to them. Applicants can opt only for the seat (course-college combination) for which there is vacancy at the time of counselling.

Name of the Course	Name of the College

**DECLARATION (Tick one of the appropriate box)**

I have explored all the possibilities of selection available to me and I have finally decided to seek admission to the seat (course-college combination) as preferred above.

I have explored all the possibilities of selection available to me and **I have finally decided not to exercise any option in the counselling process**, since I do not find any vacancy in any of the seat (course-college combination) of my choice at the time of counseling.

Signature of the applicant / authorised representative

**For Office Use Only**

Course Allotted	College Allotted

For Coordinator